

Minutes of the School Facilities Commission
1920 Thomes Avenue
Cheyenne, Wyoming
February 14, 2006

Conference Call

Chairman Marsh called the meeting to order at 10:02 a.m.

Present: Commissioner Ferris, Commissioner Gilpatrick, Commissioner Goodson, Chairman Marsh, Commissioner McBride, Commissioner Pouppirt and Director Shivler.

Approval of Meeting Agenda

Commissioner Gilpatrick made the motion to approve the meeting agenda as presented. Commissioner Goodson seconded the motion; motion passed unanimously.

Contract for In House Assessment Program

Mr. Ken Burnett distributed a handout and provided a brief overview of the MGT proposal and the cost to lease the program versus buying the program. He then advised the Commission that the MGT information was provided to another firm, Architectural Plus. They were asked to provide a program that can be owned and used by the School Facilities Commission that included on-site training and would be more efficient than MGT's program.

Chairman Marsh asked if there would be a conflict of interest due to Architectural Plus being a firm used by the school districts. Mr. Burnett commented it should not be an issue, but he would confirm.

Director Shivler stated it is important that the new program track as closely as possible to MGT due to the court being familiar with the scoring document. He continued the scoring document was not the issue; it was implementing and moving of ranges that caused issues.

Additional conversations were held regarding the qualifications of Architectural Plus to perform this work, contract specifics and how the program will be tailored to the needs of the School Facilities Commission.

Mr. Burnett also advised the Commission that the proposal request for Architectural Plus was given to the A&I and Procurement Departments and the necessary approvals were obtained.

Commissioner McBride made a motion that the SFC staff move forward with securing a contract for development of a software program for the in house assessment process and the contract be brought back to the School Facilities Commission for formal approval. Commissioner Gilpatrick seconded the motion; motion passed unanimously.

Leased Facility Notification Forms

Mr. Ken Burnett stated the Leased Facility Notification forms for Lincoln 1 and Sweetwater 1 were approved by credentialing agencies.

Commissioner Gilpatrick made a motion to approve the Leased Facility Notification Forms as requested by the Districts per SFC Form #703. Commissioner Ferris seconded the motion; motion passes unanimously.

Additional discussions were held on the status of the RFQ for professional services for geotechnical for new facilities and tracks and the status of standardized designs.

Adjournment

At 10:55 a.m., the Commission concluded and adjourned the regular business meeting.

Michele Semones, Executive Secretary

Approved by:

Jeff Marsh, Chairman