

**Minutes of the School Facilities Commission
Game & Fish Department – Regional Office Building
Pronghorn Room
3030 Energy Lane, Casper Wyoming**

March 20, 2007

Commissioner Marsh called the meeting to order at 8:35 a.m.

Present: Commissioner Algier, Commissioner Carrier, Commissioner Ferris, Commissioner Gilpatrick, Commissioner Goodson, Commissioner McBride and Chairman Marsh.

Approval of Meeting Agenda

Commissioner Gilpatrick made a motion to approve the meeting agenda. Commissioner Goodson seconded the motion. Motion passed unanimously.

Director's Report

Mr. Ken Daraie asked that all participants introduce themselves and indicate the District they were from.

Mr. Daraie presented an overview of the process to prioritized projects and the spreadsheet that was discussed during the March 19, 2007 open house.

Commissioner Goodson made a motion to add the prioritization of projects for expenditures of available funds to item G on the Agenda. Commissioner Gilpatrick seconded the motion. Motion passed unanimously.

Mr. Daraie advised the Commission of the Interest Based Strategies training and sessions that have been currently scheduled for the next few months and provided the definition of each.

Mr. Daraie commented on his trip made to the Big Horn Basin and how well received the Districts were with possible opportunities regarding the athletic facilities.

Current Business Items

Laramie 2 – Land Purchase & Reallocation Request

Mr. Ken Burnett presented the request for Laramie County School District No. 2 to the Commission. He stated the request is to reallocate funds to purchase 10.1 acres of land in Pine Bluffs for a new elementary school. He continued that the property was currently served by all utilities and the District has received two appraisals, a geo-tech report and a phase one environmental study on the property and all indications are good at that time.

Mr. Burnett stated there will be approximately an additional \$150,000 needed to upgrade the offsite utilities for this project and the District understands that the Legislature has provided the SFC with \$6.9 million to help districts with needed infrastructure. Mr. Burnett continued that the Laramie County School Board has agreed to use district funds for the \$150,000 needed to upgrade offsite utilities; however, the District will be coming forward with a request for reimbursement of those funds once the Commission has established process/criteria for distribution of the funds appropriated by the legislature. The Laramie County School Board understands there is no guarantee their request for reimbursement will be approved by the Commission.

Mr. Burnett stated the property purchase request is for \$280,000 and the District currently has an approved and funded project for purchase of property of \$257,500 and was requesting a re-allocation of funds in the amount of \$22,500 to increase the total funds for this project to \$280,000.

Commission Carrier made a motion to approve the acquisition of land for a new elementary school site in Pine Bluffs in the amount of \$280,000 for Laramie County School District No. 2. Commissioner Carrier further moved to approve the reallocation of \$22,500 for the land purchase. Commissioner Algier seconded the motion. Motion passed unanimously.

Laramie 2 – Reallocation Request – Telephone System Upgrade

Mr. Ken Burnett advised the Commission that Laramie County School District No. 2 is requesting reallocation of funds in the amount of \$150,000 from a minor capitol project to supplement the telephone upgrade project for the District. The current project for the telephone upgrade was estimated at \$412,000 and the final cost was \$562,000.

Commissioner Goodson made a motion to approve the reallocation of \$150,000 for the Laramie County School District No. 2 district wide telephone system upgrade project. Commissioner McBride seconded the motion.

Conversation was held on current technology, band width costs, coverage and the security benefit of having this type of system.

Motion passed unanimously

Sweetwater One – Projected Enrollment Update

Mr. Curt Baker presented information that was also distributed in hard copy to the Commission regarding the District's projected enrollment and the District's plans for the future.

At 9:21 a.m., a recess was taken. The regular meeting reconvened at 9:47 a.m.

Major Maintenance Funds

Commissioner McBride made a motion to approve the use of major maintenance funding to install, upgrade or repair school security systems. Requests for this funding

shall be presented to the SFC Project Manager and decisions regarding whether to fund such projects are delegated to the Director. Commissioner Gilpatrick seconded the motion.

Mr. Michael O'Donnell further explained the motion and what it entailed in regards to the traditional use of major maintenance funds.

Motion passed unanimously

Proposed New Policy Regarding Tracks

Mr. Michael O'Donnell provided information to the Commission regarding the abandonment of cinder tracks and the need for flexibility when it is determine that the standardized track design is not appropriate on a case by case basis.

Mr. O'Donnell further stated this will allow flexibility for now until all guidelines are reopened in 2007 and tracks guidelines specifically would be discussed further.

Commissioner McBride made a motion to adopt the following policy regarding tracks:

Effective March 20, 2007, the following policy shall govern the provision of track facilities within and among the districts:

The current rule and regulation adopted by the Commission for track facilities, characterized as a High School site minimum, is as follows:

Any high school with a student design capacity of 200 or more may request to have an all weather surfaced track. In districts having a population less than 200 high school students, the district may request an all weather surfaced track on one location. High schools less than 200 may request a cinder track at each school location.

By previously adopted Commission policy, cinder track requests have been denied as the Commission has subsequently determined cinder tracks to be inappropriate.

By previously adopted Commission policy, standardized designs of tracks are currently being employed.

The standardized track design previously adopted is not suitable for all track requests.

Where a determination is made that the track design requirements previously adopted are necessary, those design standards shall be used. Where a determination is made that those design standards are not necessary, the design standards shall not be required so long as the track facility shall be designed with an all weather surface.

The number of lanes, the nature of the all-weather surface, the sub-base for the track facility and all other aspects of the design of the track, including whether track facilities shall be shared between or among districts shall be determined on a case-by-case basis.

Commissioner Goodson seconded the motion. Motion passed unanimously

Proposed Policy & Rule for Off-Site Infrastructure Expenses

Mr. Ken Daraie stated the Legislators amended and placed \$6.9 million within the control of the School Facilities Commission for off-site infrastructure expenses. He continued that this ruling was just received during the legislative session.

Commissioner Gilpatrick made a motion for a resolution that funds for off-site infrastructure expenses will not be available until July 1, 2007 and further moved the SFC staff to develop a formal policy regarding these funds. Commissioner Carrier seconded the motion.

Request was made to add this item as an emergency rule to the June Commission Meeting.

Motion passed unanimously.

Prioritization of Projects

Director Daraie provided an explanation of the prioritized project list that was distributed during the open house.

Commissioner Goodson stated this was an excellent step and everyone understands and shows commitment on paper.

Mr. O'Donnell explained how the SFC and Districts need to demonstrate to the JAC how funds are deployed well and go forward with requests for additional funds.

Commissioner McBride made a motion to approve the 2007 Prioritization of Funding developed by the SFC Director and staff including minor corrections. This prioritization pools all available funding in the 2007-2008 budget, including capital construction and inflation funds, and deploys those resources across those projects on a statewide basis determined by the staff to be of the highest priority.

Highest priority is determined by projects which are prepared to proceed with these funds and which address the most significant issues related to insufficient capacity and inadequate building condition. The projects within this prioritization and their associated funding are deemed to be amendments to the respective Districts' facility plans. This 2007 prioritization of projects specifically contemplates that a more thorough prioritization process will be developed to prioritize funding in future budget cycles. Implementation of this prioritization and any adjustments which may be required to it are delegated to the Director, in consultation with the Commission. Commissioner Goodson seconded the motion.

Conversation was held regarding minor corrections and corrections that could be made going forward. Several Districts commented on their appreciation towards Director Daraie and staff for the direction and the prioritization process.

Motion passed unanimously.

Commissioner Comments:

Chairman Marsh expressed his appreciation towards the Commission for their efforts. Chairman Marsh also expressed his appreciation toward Director Shivler and wished him well in his new endeavors and a gift was presented.

Commissioner Gilpatrick presented a plaque to Chairman Marsh for his service as chair on the School Facilities Commission.

Adjournment:

Commissioner Carrier made a motion to adjourn the regular meeting at 11:00 a.m. Commissioner Goodson seconded the motion. Motion passed unanimously.