

## **Minutes of the Wyoming School Facilities Meeting**

McMurry Training Center  
2220 Bryan Stock Trail  
Casper, WY  
October 29, 2009

Chairman Gilpatrick called the meeting to order at 1:11 p.m.

Present: Commissioner Marsh, Commissioner McBride, Chairman Gilpatrick,. Present via phone conference were Commissioner Goodson and Commissioner Carrier.

*An Executive Session was held from 1:11 p.m. to 1:30 p.m. followed by a fifteen (15) minute recess.*

*Chairman Gilpatrick called the meeting back to order at 1:45 p.m.*

*Chairman Gilpatrick made a motion to move into the regular meeting. Commissioner Marsh seconded the motion. Motion passed unanimously.*

### **Approval of Meeting Agenda**

*Chairman Gilpatrick called for a change in the agenda to remove the Master Funding MOU section out of the agenda. Commissioner McBride moved the motion. Commissioner Marsh seconded the motion. Motion passed.*

### **Approval of Previous Meeting Minutes**

*Commissioner McBride made a motion for approval of the previous minutes. Commissioner Marsh seconded the motion. Motion passed.*

### **Financial Report**

Merle Smith, Deputy Director of Finance, presented the SFC Capital Construction Financial Summary Report as of September 30, 2009. Mr. Smith noted the changes in the terminology on the report. The first of the changes was that in place of the word fiscal year the report will read biennium. The second change noted was that in place of the word allocated or non-allocated the report would read obligated or un-obligated.

### **Current Business**

#### **Big Horn (Cowley)**

Superintendent of Big Horn 1 (Cowley), Shon Hocker, and Operation and Maintenance Supervisor, Michael Simmons, presented various options available regarding its desire for administration space, relative to purchasing new space versus utilizing existing facility space

within the District. It is the District's desire to purchase the old Big Horn Academy and renovate it to provide administrative space.

Commissioner McBride noted that if this is approved that Big Horn 1 (Cowley) cannot come to the Commission again and ask for future dollars.

***Commissioner McBride motioned that the Commission accept the district's recommendation to grant Big Horn 1 (Cowley) approval to use up to one and a half million dollars of major maintenance funds for the renovation of the Big Horn Academy.***

***Commissioner Marsh seconded the motion. The motion passed unanimously.***

### **Eastside Elementary**

John Starns, Director with the Child Development Center in Casper, Wyoming, requested the approval from the Commission to build the 3850 square foot enhancement to the new Eastside Elementary.

***Commissioner Marsh made the motion that Commission grant Natrona County School District #1 approval to build the enhancement and approve an exception to the current Rule, allowing the district to base their financial responsibility on the sum of the actual costs associated with the enhancement, as opposed to a percentage of the size of the building.***

***Commissioner Carrier seconded the motion. Motion passed.***

### **Sheridan County School District #1 (Big Horn Jr./Sr. High School)**

Superintendent Sue Belish, Sheridan County School District #1, requested approval from the Commission to proceed with the construction of a stand-alone concession stand / field storage / maintenance building, approximately 2,000 square feet in size adjacent to the track facility associated with the Big Horn Jr./Sr. High School project.

The District is entirely responsible for all costs associated with this building and has set aside the necessary District general funds to support this project.

***Commissioner McBride motioned to move the Commission grant the District approval to proceed with the enhancement. Commissioner Carrier seconded the motion. Motion passed.***

### **Johnson 1**

Dr. Jim Lowham, Deputy of Administration, requested the approval of the attached facility plan for Johnson County School District #1. The facility plan is the only remaining plan awaiting the approval of the Commission. The facility plan was enclosed in the October 2009 meeting packet.

*Commissioner Carrier moved the Commission approve the school building and facility plan for Johnson County School District #1. Commissioner Marsh seconded the motion. Motion passed.*

*Break 3:27 p.m.*

*Reconvene 3:41 p.m.*

### **Reports**

Director Ken Daraie gave a brief response to the School Facilities Commission Audit. Director Daraie reported that the Governor may appoint a liaison between the Agency and the Select Committee. The packet included an outline of the audit findings and observations along with a plan of action and benchmarks.

*It was confirmed there would not be a November 2009 Commissioner Meeting.*

*Chairman Gilpatrick polled the Commissioners about having a retreat at the Vee Bar Guest Ranch on May 10-11. The Commissioners indicated that the dates would work for the retreat.*

### **Adjournment**

*Commissioner Gilpatrick made a motion to adjourn the regular meeting at 4:20 p.m. Commissioner McBride seconded the motion. Motion passed unanimously.*