

## **School Facilities Commission**

Laramie #1 Board Room (Storey Gym)  
Cheyenne, Wyoming  
Thursday, February 24, 2011

Chairman Carrier called the meeting to order at 8:04 a.m.

Chairman Carrier welcomed Honorable Cindy Hill of the Commission and the new Director of the School Facilities Commission Ian Catellier.

Present: Commissioner Madeline Algier, Chairman Jeff Carrier, Commissioner Richard Gilpatrick, Commissioner Ralph Goodson, Honorable Cindy Hill, and Commissioner Bryan Monteith. Commissioner Matt Garland was absent.

### **Approval of Meeting Agenda**

**Commissioner Gilpatrick moved for approval of the meeting agenda. Commissioner Goodson seconded the motion. Motion passed.**

### **Recognitions**

Director Daraie recognized Taner Norton, project manager, for his 5 years of service with the SFC.

### **Approval of Previous Meeting Minutes**

**Commissioner Monteith moved for approval of December 16<sup>th</sup> meeting minutes. Commissioner Gilpatrick seconded the motion. Motion passed.**

### **Financial**

Merle Smith presented the standard monthly financial report to the Commission.

Commissioner Monteith asked Merle to provide a definition of what operations, major maintenance, and capital for the purposes of providing information to new Commission members.

Mr. Smith replied that operations are the day-to-day running of the organization including salaries and benefits, any contracts, etc., as well as the lease agreement of office facilities. Major Maintenance is determined by Wyoming Statute and formula driven dealing mainly with allowable square footage and Average Daily Membership. School districts must get projects approved through the school facilities and commission to spend Major Maintenance money.

**Chairman Carrier moved for a 5 minute break. Break started at 8:35 a.m. and the meeting resumed at 8:40 a.m.**

## Current Business

### Laramie County School District #1 (Cheyenne)- Prairie Wind Elementary Project and Issues- Request for Funding Infrastructure

Director Daraie started the discussion with a background of Prairie Wind and the fact that there are no water well systems or septic systems out in that area. Sufficient storage, supply, and substantial system needed. The cost of bringing city water requires the consent of the Commission.

Superintendent Mark Stock and Assistant Superintendent David Bartlett presented issues for the upcoming project. Laramie #1 struggle to meet class sizes with facilities we have. Right now they would need four new elementary schools to come to states model and no signs of that decreasing. Graphs show well over capacity. Laramie #1 would need 14 modular buildings to come close to meeting expectations of the state. They are well aware of issues between water, sewer, and traffic. However, there is an instructional issue. Class size is an issue and will remain an issue.

Dennis Auken presented the history of the site search. It began six years ago looking for site up North.

Sally Means presented site comparison costs between the Pointe and the Kentucky site. Kentucky site was the most feasible from a cost effective stand point.

Ms. Means also reviewed the schematic site plan of the Kentucky site and a plan and explanations for where the buildings, bus drop off, parent drop off, emergency access, playground, and routes would be off of each street.

Commissioner Goodson questioned is there a specific request before the Commission?

Director Daraie replied the specific request before the Commission is the additional scope and the cost of city water loop as opposed to a well and pump and storage. The question that needs answered is city water an option from a funding perspective?

Chairman Carrier questioned the cost of drilling a well or completion of a well as compared to the cost of providing an 8 inch water line.

**Commissioner Monteith moved to table the decision pending additional information related to specific costs, well depths, and long-term operational functionality of well system to support the school versus city water connection. Commissioner Goodson seconded the motion. Motion passed.**

## Public comment

The individuals that expressed their opinions about the Prairie Wind Elementary School included:

Pat Crank  
Phil Maggard  
John Perkins  
John Mugg  
M. Lee  
John Hurley  
Jim Whalen  
Sandy Urbanek  
Maureen Hurley  
Jan Stalcup  
Walt Westover

**Chairman Carrier moved for a 10 minute break. Break started at 11:00 a.m. and the meeting resumed at 11:10 a.m.**

### **Carbon 2- Enrollment for Hanna Elementary School**

Dr. Lowham presented the Carbon 2 enrollment projection for Hanna Elementary School. Two enrollment projections in packet are based upon 5 and 10 years of data. Class size has averaged just under 16 over the years. However, class sizes vary and there is a need for one flex room for a total of eight rooms for 16 students each in the K-6. Dr. Lowham and Superintendent Bob Gates are requesting a facility for 128 students.

Bob Gates Superintendent of Carbon 2 was present for the discussion and concurred with 128 student enrollment.

**Commissioner Monteith moved for approval of an enrollment projection of 128 students for the design and construction of a facility for Hanna Elementary students in Carbon County School District #2. Commissioner Gilpatrick seconded the motion. Motion passed.**

### **Big Horn #3- Security Vestibule at Middle School**

Dr. Lowham presented that during the December Commission meeting the concept of four security vestibules was approved by the Commission.

Dr. Lowham has been working with Superintendent Gary Meredith, Big Horn School District #3 (Greybull). Mr. Meredith is now developing a design for a security vestibule at Greybull Middle School of approximately 75 to 100 square feet

Michael O' Donnell added that the issue was not so much on the square footage, but keeping the building at its original purpose intended. If you have to add a little square footage to make the front door secure than that is not a problem.

### **Unobligated Cap Con Transactions**

Mr. Smith presented the Unobligated Cap Con Transactions Report. He stated that it was a busy month, and that we were trying to close out as many projects as possible.

**Commissioner Monteith moved for approval of the unobligated cap con transactions as presented. Commissioner Goodson seconded the motion. Motion passed.**

### **IBS Sessions (Casper)**

Dr. Lowham mentioned as a reminder the IBS Sessions will take place March 14-17 at NCSD #1, McKinley Annex: 1044 Foster Road in Casper. The sessions will cover Capacity Scoring and Major Maintenance. A wrap up of the two items will be March 30 and 31 in the same location. Please refer to the SFC website for additional information.

Chairman Carrier added that this would be a perfect opportunity to go over the Needs Index with the districts.

### **Commissioner and Director Comments**

Chairman Carrier- Welcomed Ian to the Commission, and thanked the School District for allowing us to use the facilities. Also, he was thankful for the lunch that had been provided by the students here in the school district.

Commissioner Goodson- was frustrated and somewhat pleased with the discussion at the same time. He didn't think the Commission was properly forewarned about the discussion and role. The discussion is on the water and sewer needs. The Commissioners roles may have been misinterpreted about the expectations of what they can and cannot do; their role is the cost effectiveness issues and funding.

Commissioner Gilpatrick- Added that we have to weigh all sides of the projects and get the facts.

**Chairman Carrier adjourned the meeting at 11:38 a.m.**