

**School Facilities Commission Meeting**  
Conference Call  
December 15, 2011

Chairman Carrier called the meeting to order at 9:01 a.m.

**Participant Roll Call**

Shelly Lovato asked that participants give their name and where they are from. There were about eleven participants on the conference call.

**Roll Call**

Present: Chairman Carrier, Commissioners Monteith, Schmidt, Anderson, Garland, Fred Hansen for Superintendent Hill and Director Catellier

Absent: Commissioner Jorgensen

**Approval of the Meeting Agenda**

- Commissioner Garland moved for the approval of the agenda as submitted and Commissioner Monteith seconded the motion. The motion passed.

**Approval of Previous Meeting Minutes**

- Commissioner Monteith moved for the approval of the minutes as written and Commissioner Garland seconded the motion. The motion passed.

**Approval of Informal Review Minutes**

- Commissioner Monteith moved for the approval of the informal review minutes as written and Commissioner Anderson seconded the motion. The motion passed.

**Financial**

**Monthly Reports**

- Dianne Bailey presented the appropriations executive summary report, operations appropriations summary report, major maintenance appropriations summary report, capital construction appropriations summary report, capital construction transactions summary report, and transfer in/out current period detail of awarded contracts and budgeted cap con, and LSO reports to the Commission.
- Commissioner Monteith moved for the acceptance of the appropriations reports as presented and Commissioner Anderson seconded the motion. The motion passed.

**Current Business**

a) Unobligated Cap Con Transactions

- Commissioner Schmidt moved to approve the transfer of \$50,207.33 unobligated Cap Con funds as presented for *Laramie #2, Albin K-12 Reroute utilities and demolition*. Commissioner Anderson seconded and the motion passed.

b) Uinta #6 (Lyman) – Land Purchase

- Director Catellier addressed the Commission on the request of an exception of Chapter 3, Section 6 (c)(C)(III) of the SFC Rules and Regulations for the land

purchase. Commissioner Schmidt moved that the Commission approve the exception of the third appraisal and approve Uinta County School District #6 to offer up to \$124,900 for the proposed piece of property subject to the requirements of Enrolled Act #68 (iv) which states the Commission shall report proposed acquisitions to the cochairmen of the Joint Appropriations Interim Committee and the chairman of the Select School Facilities Committee (enclosed).

It was further moved that the commission include the reimbursement of the cost of appraisals as part of the of property purchase in the amount of \$6,500 and applicable closing fees. Commissioner Anderson seconded and the motion passed.

c) Fremont #2 (Dubois) – Reconfiguration approval

- Director Catellier addressed the Commission on the reconfiguration approval of Dubois. The Commission questioned Fred Hansen regarding any negative impact to the School Foundation guarantee, the co-location of the Dubois schools and that their configuration will remain the same. Commissioner Schmidt moved that the Commission accept the letter from WDE dated December 1, 2011 (enclosed) in satisfaction of the Commission's motion from the October 21, 2011, School Facilities Commission Meeting. Commissioner Monteith seconded and the motion passed.

**Public Comment**

- No public comment

**Commissioner & Director Comments**

- Commissioner Monteith asked about the work session agenda for the January meeting. Director Catellier mentioned the possible changes for Chapter 3 and 4 of the Rules and Regulations and upcoming informal review for Laramie CSD #1. Commissioner Monteith would like to discuss the development of project budgets, and establishing initial estimates.
- Director Catellier asked Chairman Carrier if he would like to appoint a delegate to act during his absence for any upcoming business during the holidays. It was noted that Commissioner Monteith is the vice chair for the Commission.
- Next month's work session and meeting will be in Cheyenne on January 18 and 19 at the Laramie County Library. The School Facilities JAC hearing is scheduled for January 13 in Cheyenne.

**Adjournment**

- Chairman Carrier adjourned the meeting at 9:37 a.m.