

School Facilities Commission Meeting
Conference Call
September 22, 2011

Chairman Carrier called the meeting to order at 9:03 a.m.

Present: Chairman Carrier, Commissioners Monteith, Schmidt, Anderson, Jorgensen, Garland, Kevin Lewis for Cindy Hill and Director Catellier

Approval of the Meeting Agenda

- Chairman Carrier amended the agenda to add “a. Teton CSD #1 (Jackson)” under current business. The Commission moved for the approval of the agenda with the amended changes and they seconded the motion. The motion passed.

Approval of Previous Meeting Minutes

- Commissioner Monteith moved for the approval of the minutes and Commissioner Jorgensen seconded the motion. The motion passed.

Financial

Monthly Reports

- Dianne Bailey presented the appropriations executive summary report, operations appropriations summary report, major maintenance appropriations summary report, capital construction appropriations summary report, capital construction transactions summary report, and transfer in/out current period detail of awarded contracts and budgeted cap con, the B-11 request, and LSO reports to the Commission.
- Commissioner Schmidt moved for the acceptance of the appropriations reports as presented and Commissioner Monteith seconded the motion. The motion passed.

Current Business

a) Teton CSD #1 (Jackson)

- Director Catellier discussed the background information regarding the change of administration building location. SFD is going to require the 10% and 35% VE review as any school projects would have to do. The request ensures the change of location is done appropriately and that the cost estimates are completed to ensure the project is done within budget that has been established.

b) Unobligated Cap Con Transactions

- Director Catellier and the Commission discussed the change order request from Sweetwater CSD #1 in the amount of \$704,344.00 for construction of Pilot Butte Elementary School related to added foundation requirements.
- Commissioner Garland moved to accept the transfer of the Cap Con Unobligated funds of \$704,344.00 to cover the change order for Sweetwater CSD #1 and Commissioner Jorgensen seconded. The motion passed.

Meeting Schedule

- Chairman Carrier discussed the upcoming meetings and the change in the schedule. The meeting details for October will be forthcoming.
- Work session: October 20 in Moorcroft
- Commission meeting: October 21 in Gillette

The Commission discussed the meeting on the Select Committee on School Facilities that was held on September 8, 2011.

Adjournment

- Chairman Carrier adjourned the meeting at 9:53 a.m.