

School Facilities Commission

November 18, 2010

By Teleconference

Chairman Carrier called the meeting to order at 10:35 a.m.

Present were Commissioner Madeline Algier, Commissioner Bryan Monteith, Commissioner Rick Gilpatrick, Chairman Jeff Carrier, Mr. Fred Hansen (representing Commissioner Jim McBride), Commissioner Matt Garland, and Commissioner Ralph Goodson. State Superintendent-elect Cindy Hill was able to attend for part of the meeting.

**Approval of Meeting Agenda**

*The Chair adjusted the published agenda by inserting Select Committee on School Facilities meeting update. Commissioner Gilpatrick moved for approval of the agenda as adjusted. Commissioner Algier seconded the motion. Motion Passed.*

**Approval of Previous Meeting Minutes**

*Commissioner Monteith moved for approval of October 15<sup>th</sup> meeting minutes. Fred Hansen seconded the motion. Minutes to be approved with one correction: Commissioner McBride was listed twice and should only have been listed once. Motion Passed to accept minutes as amended.*

**Financial**

Merle Smith presented the standard monthly financial report to the Commission. Page 1 of the October 2010 Financial Report reflects the approval by the Governor of the B11 to transfer remaining appropriated funds from previous biennial budgets to the FY2011-2012 Capital Construction appropriation.

Commissioner Monteith questioned whether the numbers shown as transfers from previous appropriations will be retained there permanently? Merle Smith stated, yes these figures will remain as shown for future reference.

*Commissioner Gilpatrick moved to accept the financial report. Commissioner Monteith seconded the motion. Motion passed.*

**Supplemental Budget Update**

The budget was submitted on September 1<sup>st</sup> to the Select Committee and the Governor as required by statute. After the October CREG report the SFC was asked to provide an expanded capital construction budget. After some discussion with the Governor's office, \$61.9M of projects was submitted. The SFC went over this list with the Select Committee. There was further discussion regarding enclosing spaces

at the front door of schools and moving offices to the front for security. An opinion letter from the AG's office indicated that MM funds can be used for such projects, subject to Commission approval, even if additional space is added to the facility.

### **Monthly Transactions Approval**

Mr. Smith presented the Unobligated Cap Con Transactions Report.

***Fred Hansen moved to approve the unobligated cap con transactions as read and amended to include offsite infrastructure and to have a copy of the report as presented included as part of the minutes (See Attached). Commissioner Goodson seconded the motion. Motion passed.***

### **Next Meeting**

Currently the next meeting is scheduled for December 15 and 16 in Casper. The Commission was asked to consider moving the meeting to Cheyenne. No commissioner objected and the Chair so directed.

Commissioner Carrier asked all commissioners about future meeting dates. The commissioners authorized the Chair to work with the Director to determine dates. Commissioner Monteith stated that the third Tuesday of each month makes it difficult for him to be on time for a meeting. Commissioner Garland asked that the meetings of the State Board of Education be considered.

### **Select Committee Update**

Director Daraie and Commissioner Monteith summarized the November 16, 2010 meeting of the Select Committee on School Facilities, including the Supplemental Budget and two draft bills that were worked by the Committee.

Commissioner Monteith presented his concern about major maintenance carryover. Mr. Daraie suggested an Interest Based Strategy session with districts to develop options for consideration about MM.

Director Daraie explained some of the issues that will be discussed with the districts, including MM expenditures for the future, etc.

### **Adjournment**

Commissioner Gilpatrick moved to adjourn, seconded by Fred Hansen. Motion Passed.

Chairman Carrier adjourned the meeting at 12:05 pm.

CAP CON UNOBLIGATED  
TRANSACTIONS PENDING COMMISSION APPROVAL  
COMMISSION MEETING NOVEMBER, 2010

DISTRICT NAME	SCHOOL NAME	TRANSACTION DESCRIPTION	TRANSFER IN/(OUT) CURRENT PERIOD
Big Horn #1	New Rocky Mountain HS	Project requires additional funding. Transfer-out.	(125,000.00)
Campbell #1	SUNFLOWER ES MAIN BLDG	Project complete. Transfer-in balance.	73.49
Campbell #1	LAND AT LEGACY POINT FOR 3RD ES	Transfer-in balance.	40,436.47
Fremont #1	South ES	Project requires additional funding. Transfer-out.	(1,419,477.00)
Laramie #2	Burns ES	Project requires additional funding. Transfer-out.	(6,638.00)
Lincoln #1	Kemmerer MS	Project complete. Transfer-in balance.	13,332.08
Uinta #4	LAND FOR NEW MOUNTAIN VIEW K-8	Project funded. Transfer-in balance.	1,282,495.00
<b>TOTAL</b>			<b>\$ (214,777.96)</b>

**OFFSITE INFRASTRUCTURE TRANSACTIONS PENDING**  
**COMMISSION APPROVAL**  
**COMMISSION MEETING NOVEMBER, 2010**

DISTRICT NAME	SCHOOL NAME	TRANSACTION DESCRIPTION	TRANSFER IN/(OUT) BUDGETED PJCTS. CURRENT PERIOD
Campbell #1	Legacy Ridge ES	Transfer-out.	(40,436.37)
Natrona #1	New Casper HS Site	Project complete. Transfer-in balance.	40,436.37
	<b>Total</b>		<b>\$ -</b>