

School Facilities Commission

Herschler Building Room B63 (basement)
Cheyenne, Wyoming
Thursday, December 16, 2010

Chairman Carrier called the meeting to order at 8:09 a.m.

Present: Commissioner Madeline Algier, Chairman Jeff Carrier, Commissioner Matt Garland, Commissioner Richard Gilpatrick, Commissioner Ralph Goodson, Commissioner Jim McBride and Commissioner Bryan Monteith

Approval of Meeting Agenda

Chairman Carrier asked for a motion to approve the agenda as presented. Correction was made regarding the executive session since it was held the prior day. Commissioner Gilpatrick made the motion to approve with that correction. Commissioner McBride seconded the motion. Motion passed.

IBS and Capacity

Dr. Lowham opened the discussion on IBS and Capacity. He explained the current tools and methods of ascertaining capacity numbers for the various grade configurations, and stated that the interest based strategy sessions are scheduled for March 14 and 15 in Casper.

Commissioner Monteith questioned if a middle ground for a capacity score for secondary vs. elementary schools would work for both configurations. Dr. Lowham replied that the group will try to address that issue and differentiated between raw capacity and the capacity score. He added that there would ultimately be one actual capacity per school, regardless of grade configuration.

Commissioners McBride and Goodson added suggestions regarding the potential problems with using different tools for different configurations, and a scaling system.

Director Daraie added that the agency needs to identify the problem spots, and the process needs to be a uniform, predictable, and equitable way of identifying the needs.

Commissioner Carrier expressed his interest in encouraging innovation and hoped that the process retained some flexibility.

Approval of Previous Meeting Minutes

Chairman Carrier asked for a motion for approval of the November meeting minutes as corrected. Commissioner Goodson moved and Commissioner McBride seconded the motion. Motion passed.

Financial

Merle Smith presented the standard monthly financial report to the Commission.

Commissioner McBride questioned the definition of “operations”.

Mr. Smith replied that it was the expenses associated with operation of the agency, such as personnel, leases for offices, etc.

Commissioner Algier questioned how the budget was determined? Commissioner Algier would like to see the web site updated and having in that website a map with all the counties, districts, and be able to drill down till you get the name of the custodian. What she would like to know is how to get those implemented.

Director Daraie replied that the operations budget is set by the budget office, and includes the basic functions and uses prior years as reference. Additional items must go to the governor for approval and inclusion as an exception request.

Dr. McBride added that the agency would need a web guy and a database representative, who would be able to commit to doing that as their main focus. In the surface it seems simple, but it would need to be discussed during a retreat or work session. It’s a reallocation of very significant resources.

Nancy Nuttbrock stated that the agency is in the process of updating the web site further.

Director Daraie presented Wyoming Schools and Educational Building Statistics on page 6. It turns out that four years ago the buildings of 50 years and older were over a third of all the buildings, we had a huge back-log, but today the distribution is fairly well distributed.

Commissioner Gilpatrick moved and Commissioner McBride seconded the motion to accept the financials. Motion passed.

Chairman Carrier moved for a fifteen minute break. Break started at 10:00am and the meeting resumed at 10:15am.

Current Business

Remedy Selection Process Flowchart

Nancy Nuttbrock presented a brief update on the remedy selection process flowchart.

Facility Plans

Dr. Lowham presented the Facility Plans and stated that the plans were nothing more than an update of the plans that were already approved.

The plans have been available on the website to be viewed. The black print is what the district submitted when they were approved. The red print is what the SFC added during the approval. Below that is purple that would be the updates that were done last summer.

We are working on making this a better process through AIM database. It will require us to give districts access to AIM and to go back annually to check on those updates to verify the data.

Commissioner Algier responded by recommending that photographs be attached to plans and that it could be very helpful with the verbiage and better able to picture what the districts want or need done.

Commissioner Gilpatrick moved for approval of the facility plans. Commissioner Garland seconded the motion. Commissioner Monteith would like to see 2010 Facility Plans added to the packet. Motion passed with Commissioner Monteith's addition.

Future Commission Meeting Dates and Locations

Chairman and Dr. Lowham talked about future commission dates and locations for 2011 from January thru June. They received input and will schedule and publish them.

Approval of MM use to mitigate security vestibule needs

Dr. Lowham presented the approval of MM use to mitigate security vestibule needs. He stated that we have asked for a more formal interpretation by the Attorney General. The interpretation is currently in the works.

Commissioner McBride moved to approve the concept for being able to use major maintenance money for these four projects and that specific projects still needed to come before the commission for approval. Commissioner Gilpatrick seconded the motion. Motion passed.

Chairman Carrier asked for a motion to approve the concept for four districts; Sheridan County School District #2, Fremont County School District #25, Fremont County School District #25, and Big Horn County School District #3 to move forward. Commissioner McBride moved and Commissioner Algier seconded the motion. Motion passed.

Unobligated Cap Con Transactions

There are no unobligated cap con transactions.

Commissioner and Director Comments

Chairman Carrier thanked Triumph High School for lunch. And also recognize and thanked Dr. McBride for his years of service to the State of Wyoming and this commission.

Commissioner Goodson commented on crowds that used to attend meetings and that the Districts must have confidence in the system and support the system. He congratulated the staff.

Commissioner Monteith echoed the same comments.

Commissioner Gilpatrick would like to Thank Jim McBride and commend the staff on the financials and where we are at.

Commissioner McBride said it's been his pleasure to serve, "We've come a long way." Procedures have been recognized and appreciated. Everyone in Wyoming should be required to visit a school. We have some of the finest schools in the nation. Staff and everyone have been great.

Commissioner Algier echoed the same comments and stated we will miss you Jim McBride and appreciate your service.

Commissioner Garland sends compliments to the staff on financials and making them very understandable and we will miss Jim McBride and wish him the best of luck.

Director Daraie recognized the staff that has been responsible, Merle Smith, Teresa Kunkel, J.J Revell, and Stan Hobbs. He would also like to thank Jim McBride.

Chairman Carrier adjourned the meeting at 11:05 a.m.