

9400-S173: Automatic Screen Lock Standard

I. Purpose

This standard outlines minimum provisions for protection of unattended workstations.

II. Scope

This standard applies to all executive branch agencies, boards, and commissions (collectively referred to “agency” or “agencies”).

III. Standard

Pursuant to IT Policy 1200-P142 and 9400-P173, all workstations shall employ a password protected screen saver or screen lock when unattended.

A. Activation

Screen savers/screen locks shall be capable of manual deployment at all times. After fifteen (15) minutes of inactivity the workstation’s password protected screen lock shall deploy automatically. Screen locks shall be configured to accommodate access by the logged on user or a privileged user account.

B. Content

Pictures and/or graphics employed with screen savers/screen locks shall adhere to all established rules, policy, and standards regarding suitable content. Inappropriate content shall not be tolerated and may be punishable under the Governor’s Executive Order 1997-4 (Code of Ethics).

C. Tampering

Agencies shall employ all necessary steps to ensure the deployment of automatic password protected screen savers/screen locks cannot be circumvented. Tampering with this security feature can constitute unauthorized access to a computer system and may be punishable under State and Federal statute.

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